



BPW Ontario

"Women Working For Women"

www.bpwontario.com

"Stepping Forward"

AGENDA

BPW Ontario Post-Conference/AGM Board Meeting

Monday, June 6, 2022

6:00 to 8:00 pm

Virtual Meeting – Zoom

Name	Position	Standing Committee	Task Force	Present
Marlene McKinnon	President	Strategic Planning		Yes
Heather Ellis	Immediate Past President		Nominations	Yes
Anne Harvey	1 st Vice President	Resolutions, Commendations and By- Laws and Membership		Yes
Vacant	Vice President			
Vacant	Vice President			
Kelsy Gill	Young BPW Vice President	Young BPW		Yes
Joanne LeBreton	Treasurer	Budget and Finance		Yes
Catherine Tsouvaltsidis	Secretary			Yes
Sharon Doran	Editor		Annual Report Book of Reports	Yes
Barb Hore	District Director - Southwest			Yes
Kimberly Rowntree	District Director - Central			Yes
Vacant	District Director - GTA			
Nancy Broerse	District Director - Golden Horseshoe			Yes
Vacant	District Director - North			
Vacant	District Director - Southeast			
Shahina Suleman		Personal Development/Leadership	Mentoring	Yes
Jennifer May-Anderson		Publicity and Public Relations Emblems	Marketing	Yes
Maide Yazar		Public Affairs	Health Advocacy International	Yes
Elaine Mortensen		Insurance		Yes

Name	Position	Standing Committee	Task Force	Present
Kelly Tallon-Franklin			Human Trafficking	No
Norma Yau			Parliamentarian	Yes
Vacant			Programs and Projects	
Vacant			Historian	
Vacant			Fundraising	

1. Call to Order at 6:04 PM EST

2. Welcome and President’s Remarks

Marlene read the Land Acknowledgement and IDEA Statement. The highlighted portions of the agenda are additions from the original agenda.

3. Preferred email to contact you –

(Action item) At this time, if the outgoing board members who have emails with @bpwontario.com, these email inboxes need to be cleaned up in preparation for transfer over to the new members. Transfer timeline 2-3 weeks from today.

4. Roll Call

(Action Item) 14 able vote – Anne with share with Catherine

5. Voting Strength

There are 11 positions filled and 6 voting members in attendance.

6. Appointment of Timekeeper

Sharon Doran to be role of timekeeper for the meeting.

7. Approval of Agenda

MOTION to approve the agenda as presented by Heather Ellis seconded by Sharon Doran. **CARRIED**

8. Approval of minutes from May 3 and pre conference board meeting

MOTION to accept May 3rd meeting minutes as presented by Sharon Doran, seconded by Heather Ellis. **CARRIED**

MOTION to accept and pre-conference BD Meeting minutes as presented by Shahina Suleman seconded by Heather Ellis. **CARRIED**

9. Welcome new board members: ?? 3 year term – next election in 2025

- a. 1st VP – Anne Harvey**
- b. Treasurer – Joanne Lebreton**
- c. Editor – Sharon Doran**
- d. YBPW VP– Kelsy Gill**
- e. Secretary – Catherine Tsouvaltsidis (soovaltsidis)**

Discussion around why 3 years instead of two, why to try to offset it. The election is a less intense component, it is sometimes hard to get the position fills. Does the in-person election to draw people to the in-person conference? Importance raised to the elections being in person in-between sessions. Perhaps a task force could be used to look into this further and the spacing between in person conference.

Treasurer notes from Kim: Will be trying to wrap up as much of conference to be completed before hand off to Joanne Lebreton. Working with Revenue Canada Rate. Travel pool is for delegates to attend the conference. Board members mileages comes out of separate pool (travel expense for conference).

Sharon asks if rules are seen anymore or documented anywhere. If it is meant for members to attend conference, then there is some belief that everyone who is in attendance should receive something. Is it in the bylaws or somewhere in the creation of the travel pool? Norma mentions it is not in the bylaws, but it may have been passed in an old meeting minute, etc.

Regulations Section 3 Item D: mentions to delegates. This can be changed moving forward at the virtual AGM if desired. Regulations the board gets to change. Some disbursements required for hotel rooms and travel pool (board gets half accommodation and milage).

Documentation will change on how to send cheques in the mail, Kim to update for Joanne.

Kim to get access to Faith and Kelsy via email / cell number so they can talk and transfer over.

10.2022 Post-Conference Report

- Update from Conference/AGM Committee Chair – Sharon Doran
- Looking to have this available as a document for review for our meeting in August.

11. Board Vacancies

- 2 VPs
 - Folks have mentioned Shahina would be an excellent VP of Personal Development, ties in beautifully with her Mentorship work.
- District Directors
 - North is without a District Director
 - GTA is without a District Director
 - There is a talk about amalgamating 3 clubs within one district. All three clubs would need to meet and agree on this.

MOTION for Jennifer May Anderson to be Emblems and Publicity and Public Relations Chair by Anne Harvey, seconded by Sharon Doran. **CARRIED**

12. Budget & Finance

- Business arising from financial reports
- Final budget
- Budget and Income Statement to be reviewed by Joanne Bullock

13. Board Meeting Schedule

- Mon August 22, 6-8 PM EST
- Mon September 12, 6-8PM EST
- Interim board meeting is normally the first weekend in November (5th). Ideally, we get documents out prior to the meeting for primary review. Meeting format (virtual or in person) to be discussed at the September meeting.
 - Suggestion is to keep the meetings back to back,
 - Presidents board meeting to be held in October potentially. (October 17th 2022)

14. Website Updates – Marlene and Sharon

- a. Club passwords update – will notify presidents and treasurer on record
- b. Board Member passwords update
- c. Board member emails clean up
- d. Resolution database update

15. President Club visits – combination of virtual and in person

- a. Niagara Falls Feb 2023 - virtual
- b. Hastings and Prince Edward ?
- c. Sudbury –
- d. Brampton
- e. North Toronto BPW –
- f. St. Catharines –
- g. KW –
- h. Barrie meeting - hybrid

16. New or Other Business

Members list is supplied to Sharon from Prima (BPW Canada). Ontario roster is managed by the Treasurer and will be supplied to Joanne, Ann, and Marlene from Sharon. Marlene requires the list for the Form 100s.

Bylaws allow 250\$ for the President and Immediate Past President to attend BPW Canada convention. An expensive report or some version of paper trail is required for this.

Mentoring Program graduation on July 7th – preregistration required.

Clubs wants to know more about eTransfer capabilities and how they can look into it for themselves. Joanne is currently researching it, including costs, and will share back with the Board and to the member clubs.

- Better use of the memo line in the eTransfer area is a must.
- Suggestion to look into if we can use the collective power of all of the clubs

17. Adjournment

MOTION Nancy Broerse. adjourned at 7:43 PM EST