



“Stepping Forward”

MINUTES

BPWO Pre-Conference/AGM Board Meeting

Date: Monday, June 5, 2023

7:00 pm to 9:00 pm

Virtual Meeting – Zoom

Join Zoom Meeting <https://us06web.zoom.us/j/87866089944?pwd=ZTBHcGIHQIFrb2NvS0lOOXcrdGthUT09>

Meeting ID: 878 6608 9944 Passcode: 550731

Attendees:

- *Marlene McKinnon, BPW Ontario President*
- *Anne Harvey, BPW Ontario 1st VP*
- *Heather Ellis, BPW Immediate Past-President*
- *Sharon Doran, BPW Ontario Editor*
- *Kelsy Gill, BPW Ontario VP Young BPW*
- *Shahina Suleman, BPW Ontario VP Personal Development*
- *Joanne LeBreton BPW Ontario Treasurer*
- *Jennifer May-Anderson, BPW Ontario Publicity and Public Relations and BPW Hastings and Prince Edward President*
- *Barb Hore, BPW Ontario District Director*
- *Norma Yau, BPW Ontario Parliamentarian*
- *Elaine Mortensen, BPW Ontario Insurance Chair*
- *Kelly Tallon Franklin, BPW Ontario Anti-Human Trafficking Chair*
- *Jodi Williams, Recording Secretary*

Regrets:

- *Maide Yazar, BPW Ontario Public Affairs Chair*
- *Jocelyne Desautels, BPW Niagara Falls President*
- *Nancy Broerse, BPW Ontario Programs and Projects Chair*

Welcome, & President's Remarks

- Work for conference is ongoing

Marlene
McKinnon

Land Acknowledgement and IDEA Statement

Anne Harvey

Voting Strength

- Have 8

Anne Harvey

Appointment of Timekeeper

- Elaine Mortensen

Marlene
McKinnon

Approval of Agenda

- Adding business from previous meetings: district director
- Motion to approve draft agenda items, distributed by Anne Harvey, seconded by Heather Ellis. **CARRIED** as amended.

Marlene
McKinnon

Approval of Minutes:

- Change to May 15, 2023, Board Meeting Minutes:
"Sharon will not be accepting any further changes as of Monday June 3rd to June 5th. Sharon Doran moved Heather Ellis seconded. Amended approved minutes **CARRIED**."

Marlene
McKinnon

Business arising from previous meetings:

- Durham Club (By-Law XIII, Section 3). Over 2 years not in good standing, (arrears in membership fees) therefore need to request from BPW Canada to rescind their charter. Motion to forward to BPW Canada to request Durham Charter to be rescinded. Heather Ellis moved; seconded Barb H. **CARRIED**

St. Catharines Club Arrears

Not contacted as of yet, will be in touch with them shortly.

Social media facilitators

- North Toronto and London has offered use of their social media facilitators (they are students).
- Further discussion? Scope it out or reach one of the above clubs?
- Norma comments if we take on someone, they need to be able to monitor, what will the job description be? Norma has a marketing meeting later in the month and will reach out, do a type of job interview.
- Sharon comments we are still having difficulty getting onto the FB account. Heather says we will have to deactivate and start new one, will take a couple weeks.

-District directors' roles. No decisions made yet, will mean a change in by-laws as well. Will discuss in post conference meeting. Propose for by-law change for next year.

Verbal Reports

President

Strategic Planning

- Not much to report during conference.
- Need to fill board vacancies at conference
- Sharon offered to make a slide with all current board openings.

Marlene
McKinnon

1st VP

Resolutions, Commendations and By-Laws and Membership

- Any concerns before the AGM? No objections or concerns raised.

Anne Harvey

Vice President
 Personal Development/Leadership and Mentoring
 -nothing to add to agenda for conference.
 - will provide short presentation

Shahina
 Suleman

Vice President
 Young BPW
 - Nothing to add for conference
 - Some delay in people responding to her, hope better in the fall.

Kelsy Gill

Editor
 Annual Book of Reports
 - In really good shape. Book of reports uploaded to share google drive, still a draft. Will be on website asap.
 - Slides 95% done. They are on the google shared drive
 o CLUB CREDENTIAL & REPORT UPDATE:
 ▪ 1 missing club report (Ottawa)
 ▪ 2 missing delegates (Cambridge and Ottawa)
 ▪ Awaiting membership payment for Niagara Falls (sent reminder email today)
 ▪ 11 clubs (of 13) represented
 ▪ Total Votes = 22 (15 Delegates + 7 Board)

Sharon Doran

		# of Eligible Delegates	# Delegates or Proxies Credentials Received**	Registration Fee Paid***	Club/Member Fees Paid: Yes/No***
Members As of April 30, 2023:					
Barrie	13	1	1	Y	Y
Bowmanville	12	1	1	Y	Y
Brampton	35	3	3	Y	Y
Cambridge	11	1	0	N	N
Hastings and PE	19	2	2	Y	Y
Kitchener-Waterloo	6	1	1	Y	Y
London	27	2	2	Y	Y
Niagara Falls	8	1	1	N	N
North Toronto	12	1	1	Y	Y
Ottawa	10	1	0	N	N
Sault Ste. Marie	7	1	1	Y	Y
St. Catharines	9	1	1	Y	Y
Sudbury	12	1	1	Y	Y
Total Club Delegates**	181	17	15		
Total Board*:	7	7	7		
Voting Strength**:		24	22		

- BOARD MEMBER REPORT UPDATE: All Board Reports received (thank you!)
- Book of Reports is now complete (DRAFT) and uploaded to the shared Google Drive; will upload to website after Marlene reviews and approves.
- AGM Slide Show is nearly complete (awaiting Anti-Human Trafficking and Social Exploitation slides) and also uploaded to the shared Google Drive; all Board members are invited to review...but please do not edit.
- https://drive.google.com/drive/u/0/folders/1eQponTdHNcrvNb9EjYCp24te6d1_I5pd

Treasurer
Budget and Finance

Joanne B

- Drafts ready to go. Norma has reviewed them.
- Slight changes in Young BPW budget and ASL interpreter.
- Be prepared to discuss the deficit amount showing in presentation. We are actually in similar position to last year. One ex \$600-\$700 more in insurance cost increase alone.
- Financial statements- a couple slight changes since presented previously.
- Motion for Internal reserve – add a 5th (no specific purpose). Benefit ideas – 1st time attendees covered at conference and website/ marketing. Joanne LeBreton moved and seconded by Sharon Doran. **CARRIED**

District Director – Golden Horseshoe
District Director – Southwest

Barb Hore

- 5 of 6 clubs in districts inducting 1 or 2 new members. All back to in person or hybrid meetings.
- Everything else moving nicely, haven't heard much from St Catherines.

Insurance

- DOA all paid for the next year

Elaine
Mortensen

Parliamentarian
BPW Canada 2023 Convention Update

Norma Yau

- For Rules of order: No changes, all ready to go.
- Scrutineer meeting tomorrow
- Very busy last 2 weeks, Natasha helpful

Anti-Human Trafficking and Sexual Exploitation

Kelly Tallon-
Franklin

- Thank you to everyone working so hard on anti-human trafficking and sexual exploitation (shout out to Lin Buxton and team).
- Talk of putting new bills forward mandating the sack kits. Forward momentum.
- Intersectional benefits: National council of Canada & Kiwanis for example all helpful.
- Project Recover- seeing changes at the provincial level.

Additional Business

- No comments

Marlene
McKinnon

Adjournment

Marlene
McKinnon

